CALL OF ROLL

Mr. Richard E. Arline  Mrs. Eva M. Nagy
Mrs. Teletha A. Brown, President  Mrs. Julia Presley, Vice President
Mr. Delvin Burton - absent  Mr. Richard Seamon
Mrs. Nancy LaCorte  Ms. Keisha Smith-Carrington – arrived at 8:00 PM
Mr. Thomas J. Lewis

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services – arrived at 6:30 PM
Mr. Orvyl Wilson, Director of School Management and Student Advocacy – arrived at 6:30 PM

And 30 Members of the Public

PLEDGE OF ALLEGIANCE – Mr. Lewis led the Board in the pledge.

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Calavano read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011 and December 14, 2011. Copies of this notice were faxed to the Courier News, the Home News Tribune, The Star-Ledger, The Trenton Times, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Presley read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multicultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learnia Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.

COMMUNICATIONS AND PUBLIC ENGAGEMENT: To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District’s need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.
SAFETY AND SECURITY: To continue the District’s efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.

FACILITIES: To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.

Confidential Session

Moved: Mrs. LaCorte    Seconded: Mr. Lewis

Motion to adjourn to confidential session at 5:43 PM for the purpose of conducting an interview for the position of Athletic Director and the discussion of attorney-client privilege matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Returned to open session at 8:00 PM.

Reconvening Roll Call – All board members were present, with the exception of Mr. Burton.

I. Presentation

Sheena Hervey, Chief Academic Officer and Alice Stabiner, Education Director, gave a presentation on AUSSIE (Australian United States Services in Education)

II. Superintendent’s Report

Franklin Middle School Play

Last Friday I attended Franklin Middle School’s play entitled, “Three Cheers for America”. Board member, Eva Nagy, was also in attendance. The theme of the production centered around the contributions and challenges faced by immigrants to this country from the depression to the present. Congratulations to our teachers and students for an extraordinary performance. Special congratulations to Director, Ellen Beattie, and her assistant, Melissa Langan.

MacAfee School Pasta Night Fundraiser

I had the pleasure of attending a PTO fundraiser at MacAfee Road School earlier this month. The Pasta Night event was a huge success and contributed greatly to MacAfee’s Project Cool, a campaign to raise money to provide air conditioning in the school’s All-Purpose Room and Gymnasium. Congratulations to Chairperson and parent, Nick Di Meglio, and Bill Grippo for this successful event.

Rock for Reading

Speaking of Mr. Grippo and his fundraising talents, I am pleased to report that the final amount raised by the district in our Rock for Reading Campaign is $73,117.46. Of this total, $44,142.45 was raised by the schools themselves through their read-a-thons, dedicated zumba-a-thon donations and school-level fundraisers. The remaining $28,975.01 funds were raised through district-level events such as the Elvis concert and Walk-a-Thon, as well as generous donations from our local business and houses of worship. The money in the Rock for Reading Campaign account has been allocated in the following manner. Each school will be given the monies that they had raised themselves and each school will be given a share of the funds raised by district- level events. District funds will be first allocated to those schools that were not able to raise as much as the other schools in the district. The remaining district funds will then be divided among all the K-8 schools on a per pupil basis. The amounts allocated to each school will be posted on the district web-site in January.
**Transition Team at the High School**

Dr. Charles Serson has begun his term as Interim Principal at Franklin High School and will continue in that position until a permanent replacement for Dr. Hackett is found. Mr. Carl Blanchard, Franklin High School Science teacher and last year’s Somerset County Teacher of the Year, was critical in suggesting the formation of a Franklin High School Transition Team which consists of Dr. Serson, administrators, guidance counselors, other staff members and parents. The purpose of this group is to help cultivate collaboration among staff through open and positive communication with Dr. Serson and the new principal of Franklin High School, once that individual has been selected. This team has been meeting weekly.

**Personnel Update**

High School Principal – Second-round interviews are complete, and I am moving forward in the selection process. If all goes well, we should be able to bring someone to the Board for consideration in late January or early February.

Director of Personnel – First-round interviews have been completed, and we will continue the selection process right after the winter break.

Hillcrest Principal - I am recommending that Mrs. Rutledge be extended in her role as Interim Principal through March as we continue our search for a Principal of Hillcrest School.

Athletic Director - In a confidential session preceding this meeting, the Board of Education interviewed my recommendation for the position of Athletic Director, Ms. Kimberly Kenny. This evening, as an addendum to the Personnel Report, the Board will vote on that recommendation.

Staff Suspensions - In keeping with district practice, I will now report on staff suspensions. There are three staff members suspended without pay, one since September 1, 2011, one since December 1, 2011, and one since December 22nd of this year.

**Air Quality of Portable Classrooms**

The portable classrooms at Elizabeth Avenue School, Franklin Park School, Hillcrest School, MacAfee Road School and Pine Grove Manor School will remain closed for the foreseeable future. The programs which had been housed in the portable classrooms will remain in the main buildings of those schools. At their last meeting, the Facilities Committee discussed the ultimate disposition of the portable classrooms, as well as alternatives to keeping these programs in the main buildings. The Facilities Committee will be recommending a lease for new trailers. Pending board action, these new portable classrooms will replace those closed earlier this year and provide additional classroom space at Sampson G. Smith and Elizabeth Avenue School. The portable classrooms already on site will be removed. Upon board approval, we expect the new portable classrooms to be on site and functional by the Fall of 2012.

**Teen Conference**

Earlier this month a Teen Conference was held at Franklin High School. This event was co-sponsored by our Student Assistance Program and other township youth service programs. Approximately 85 students attended the conference which featured workshops on leadership, drug awareness, decision making and business ownership. Our Student Assistant Counselors, who attended the conference, described it as very successful and related that the students really enjoyed the conference and found the workshops to be helpful.

**Health Fair and Zumba-thon**

On January 19, 2012 the Franklin Township Health and Wellness Committee will hold a Dynamic Health Fair at Franklin High School from 6 – 8 PM. A variety of vendors will be on hand to celebrate healthy living. A Zumba-thon will be held at that time as well. The proceeds of the Zumba-thon will be used to support our Bi-Annual National Drunk Driving Awareness Program. Registration forms and further information are available on the district website.

**Newsletter and Communication Survey**

Early in the new year the first district newsletter for this school year will be posted on the district website. The website will also feature a survey on the community’s perception of the effectiveness of district communications. The survey will focus on the district’s website, school-based sites and district television.
Special Board of Education Meeting
I would like to publicly acknowledge and thank Ms. Pagán for her outstanding annual testing report presentation which was held on Tuesday, November 29, 2011 at a special meeting. Ms. Pagán reported to the Board and to the public the New Jersey State Assessment results for the district from the 2010-2011 school year. Ms. Pagán conducted the presentation that evening with the assistance of several administrators. They reviewed the state results as well as results from district-based common assessments. Details were provided about the successes the district has had this past year as well as the ongoing challenges we continue to face. Programmatic and instructional initiatives were presented so that the Board of Education members and the members of the public in attendance could see the district's current initiatives as well as "next steps" to increase student achievement. This meeting is currently being shown on district television. Additional school-specific presentations will be held at each school beginning in January. There are also short presentations scheduled for upcoming Board of Education meetings on Franklin High School graduation rate data; Specialized Populations; Title 1 Unified Plans and PARCC Assessments. The schedule for those presentations, as well as the testing presentation, is posted on the district website.

Minimum Session Day
On Monday, December 19, 2011 the schools in the district operated on a minimum session schedule to allow for professional development. Ms. Pagán will provide an update on this past Monday's events. She will also provide a brief presentation on the NCLB waiver.

Happy Holidays
I would like to extend my best wishes for a happy holiday season to the members of the Board of Education, our staff members, students, their families and the members of the Franklin Township community. May next week's break allow all of us the time to focus on our families and on our goals for the new year.

III. Board President's Report

WAY TO GO!
It is with tremendous excitement and pleasure that I provide for you my final "Way to Go" segment for 2011. What began as an effort to communicate and recognize the great things happening in our schools and town has really become a staple in conversation. Often when I am out people say, "Hey, I have something for you to add to your 'way to go' or they simply say 'way to go'”. I love the fact that we are recognizing our students, volunteers, teachers and administrators in a way that says they are doing awesome work here in Franklin!

So without further ado, the Way to Go 2011 segment for December:

Way To Go MacAfee Road School!
MacAfee Project Cool: MacAfee Road School has launched a campaign to raise the necessary funds to provide air conditioning in its All-Purpose Room and Gymnasium. The PTO, with Chairperson Nick DiMeglio, is working with Mr. Grippo to achieve this goal by the Spring. Mrs. Samarel, Mrs. Strand, the MacAfee PTO and the Project Cool Team coordinated a walk-a-thon. A pasta night, which Mr. Seto attended, was recently held and a read-a-thon is also planned. Keep your eyes open for a cooler All-Purpose Room for our students.

MacAfee's Garden of Readers
MacAfee Road School's Reading Incentive Program, Growing a Garden of Readers, has begun its third year. The first year of the program, MacAfee Road read more than 4,700 books. The second year, the students read more than 6,800 books. We are looking to build upon our students love for reading. Our goal this year is to grow the number of titles in our garden to more than 8,000 books. So far two Family Reading Nights have been held. The next night is scheduled for Friday, February 3rd, at 6:00 PM – Super Bowl Friday.
MacAfee Road Garden
MacAfee’s 4th grade class has something extra special to be thankful for this year. Besides a bountiful harvest of tomatoes, peppers, eggplant, squash and string beans this summer, the MacAfee Road Garden turned out a super-sized crop of sweet potatoes this past Fall. Last year, Ms. Zega’s 4th grade class planted sweet potato plants in addition to all the other vegetable plants. Those students have since moved on to SGS, leaving this year’s class to harvest and cook the crop. The students harvested the sweet potato crop of almost 100 lbs., donated over 30 lbs. of sweet potatoes to the Franklin Food Bank and prepared ten trays of sweet potatoes for the 4th grade Thanksgiving feast. Ms. Zega and her class would like to acknowledge their Principal, Mr. Grippo, Science Specialist, Dr. Fosbrook, Head Custodian, Mr. Hall, Paraprofessional, Mrs. Croll, and all the other faculty, staff parents, and students (especially the summer volunteers) for their support, encouragement and generous contributions that helped make this year’s crop so successful.

Way To Go Franklin Middle School!
Franklin Middle School’s Food Drive: FMS collected a total of 1,565 pounds of food during its recent Food Drive and the food was donated to the Franklin Township Food Bank.

Franklin Middle School G.R.E.A.T. Program Graduation
On Tuesday, November 15, 2011, Officer Dawn Flanders, Joy Ford, Mike Harris, Paul Day and Lauren Atlas held the first G.R.E.A.T. graduation. One hundred and thirty-seven 7th grade students graduated from the G.R.E.A.T. program. Each student received a certificate stating that they had made the personal commitment to resist the pressure to join gangs and not participate in violence. Many parents and faculty members were in attendance to celebrate the students’ achievement in the G.R.E.A.T program. Shreya Rattan, William Chiriboga, Tasha Dowbachuk and Shawn Raynes won awards for creating posters entitled, “Making My School a G.R.E.A.T Place”.

Way to go Franklin Middle School and Sampson G. Smith School!
A historic Tricky Tray took place on Saturday, December 10, 2011, in the Franklin High School cafeteria. This joint Tricky Tray event, co-sponsored by the Parent Teacher/Student Organizations of Franklin Middle School and Sampson G. Smith School, had a great attendance of 350 guests and a whopping $1680! They raised in excess of $20,000 to be shared by the two schools.

Way To Go Franklin Park School!
Franklin Park School’s Agricultural Essay Contest - Recently, trustees of the New Jersey Agricultural Society presented Franklin Park School students with medals and prizes for their participation in the New Jersey Agricultural Society’s Poster and Essay Contest. The theme of this year’s contest was Autumn and Agriculture. Students from Kindergarten through 3rd grades submitted posters, and essays were submitted by 4th and 5th grade students. Some of the winners included: Kindergartener, Joanna Jenkins (Ms. Woodhead); 1st Grader, Isabella Chee (Ms. Orsillo); 2nd Grader, Ashka Jani (Ms. Velez); 3rd Grader, Nibedita Ghosh (Ms. Bash) and 4th Grader, Simone Thompson, (Ms. Pilgrim).

Way To Go Hillcrest School!
Recycling at Hillcrest - All students at Hillcrest School are participating in the Terracycle Program, where many items from school and home can be brought in and deposited into labeled recycling bins. These items are packed by teachers and shipped to Terracycle where they are counted and up-cycled into new items. The school earns 2 cents for each item sent in. In November, Hillcrest School classes participated in having a candy-wraper recycling contest. Students collected candy wrappers for their class and the class that collected the most candy wrappers won recognition.

Students are learning the importance of recycling and are seeing that by recycling they are reducing the amount of garbage that is sent to landfills. Students tell others not to throw their wrappers in the garbage and to remember to recycle. They are seeing they can make a difference in our environment and help our school earn money at the same time.
Board Member, Nancy LaCorte, will read about a special activity that is close to all of our hearts but especially hers!

**Hillcrest’s Adopt-A-Soldier Campaign**

Hillcrest’s first grade classes held their annual school-wide “Caring Drive” to benefit soldiers in Iraq and Afghanistan for our 7th year. Nine boxes of snack foods and comfort items were collected for our soldiers, including over 25 bags of cookies from our faculty. The first grade classes also made paper stockings with messages of thanks and holiday cheer. The Caring Drive reinforces Citizenship and Community in Social Studies, and Writing Letters in Literacy. Packages are sent by the Adopt-A-Soldier Platoon on our behalf and the drive is coordinated and led by Ms. Tina Robinson.

The Hillcrest School community heard back on 12/2/11 from the Adopt-A-Soldier Platoon. The Marine Unit in Afghanistan received half of our donations. They wrote back, "Still watching as things come in here and try to get it out to them as quickly as it comes in.....THEY ARE EXTREMELY GRATEFUL for all this stuff. I know for sure that I am and to see their faces with smiles means a lot.....so thank you all. I will be watching for any more info on these other items coming in.....cause I have had ALOT OF QUESTIONS about trees and all the other items as well......so I have people getting pumped up for sure.....and that I am grateful for. So it seems that all this will really boost the morale and kick-start a good or better holiday season for a lot of them under these conditions".

Hillcrest School faculty and staff will also be sending boxes of home baked cookies to this Marine Unit.

Partnering with Johnson & Johnson to cheer the soldiers, the second grade (4 classes) and Mrs. Gust’s fourth grade class wrote letters to our soldiers, a special request by one of our parents who works for J&J. The letters were included in packages that J&J sent to the soldiers.

**Way to GO Conerly Road School and Pine Grove Manor School!**

Way to Go Mrs. Hibbert’s Class at Conerly Road School and Mrs. Hollinger’s Class at Pine Grove Manor School. On November 30, 2011 these first grade classes conducted a video conference tour between the two schools with the assistance of our District Instructional Technology Team. Their long-range plan is to coordinate a literacy lesson and to have students discuss their work with one another by exchanging ideas and advance the teaching of literacy at the elementary level. This represents innovate teaching using technology by promoting the capacity to learn and grow by facilitating the mastery of 21st century skills.

In closing, I would like to share a few thoughts with you as we approach the holiday season.

As 2011 comes to a close, this board would like to thank you for your support over the past year. We have been in constant communication with our public, both at the microphone and behind the scenes, and though we do not always agree, we are exchanging ideas and communicating and that enriches us all!

The board and the district have seen many improvements this year. We are pushing our schools farther towards excellence and making AYP in the way we did this year is only one of many examples of this. I am inspired by where we are today and by the wonderful people who have helped us get here. We are certainly ending 2011 with a bang.

There’s truly no limit to what you can do with passionate and dedicated people. This is why I have high expectations for 2012. There is a tremendous amount of work ahead and much of it will not be easy. Therefore, as we work to fully engage our families and inspire our students we will need your support, efforts, and dedication more than ever.

As a group unified by our commitment to engaging and supporting families, investing in education, and improving student achievement, I have no doubts about our ability to rise to the occasion in 2012. Thank you again for your support! Enjoy your holidays! Enjoy your families! And let’s come back energized for a phenomenal 2012!
IV. **Action to Adopt the Agenda**

Moved: Mrs. LaCorte  
Seconded: Mr. Lewis

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V. **Committee (Chairs) / Liaison Reports**

Ms. Smith-Carrington, Curriculum Committee Chair, reported on the December 12th meeting.

Mrs. Nagy, Policy Committee Chair, reported on the November 10th meeting.

Mrs. Nagy, NJSBA Delegate Assembly Delegate, reported on fingerprinting and due process discussions at the NJSBA Delegate Assembly on November 19th.

Mrs. Presley, Personnel Committee Chair, reported on the December 13th meeting.

Mrs. Presley, on behalf of the student liaison, reported on FHS events.

Mr. Seamon, Facilities, Technology & Transportation Chair, reported on the November 22nd and December 14th meetings.

VI. **Comments From The Public** *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 9:20 PM on a motion by Mrs. LaCorte, seconded by Mr. Lewis. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Monique Thompson commented on the boys’ basketball game to support Sister’s Network. She also expressed her support of Kimberly Kenny.

Phyllis Beals thanked the board members for their time and service. She commented on the FHS choral concert and the Madrigals in NYC. Mrs. Beals made a second request for a response regarding criminal background checks for volunteer coaches. She spoke of consultants and professional development. She requested to know if there was feedback from teachers that participated in AUSSIE last year. Mrs. Beals suggested cutting consultants and using a turnkey model - to do more with less.

Angela Barkley expressed her disappointment with the Special Education consultant and requested to know if he attends meetings and how he was being paid. She asked about the Personnel Committee’s role in hiring a person for that position and what he has been doing from September through December.

Motion to extend the board meeting at 9:42 PM by 30 minutes by Mrs. LaCorte, seconded by Mr. Lewis. All board members were in agreement.

Myra Mitchell said she did not think the board should spend another dime on consultants and cannot see how the Board can justify spending $125,000 on the AUSSIE contract. She suggested no more consultants until further notice. Ms. Mitchell requested to know the reason for the change in the meeting times and expressed concern about gangs at the middle school - are the teachers aware of it and what we are doing about it.

Motion to extend the public comment portion of the meeting at 9:49 PM by 15 minutes by Mr. Seamon, seconded by Mrs. LaCorte. All board members were in agreement.

Dana Brown wished happy holidays to all. He expressed concerns with the graduation site and would like to see it at Sun Bank Arena in Trenton. Mr. Brown spoke about consultants, poor planning and lack of developing talent within. He supports Kimberly Kenny for the directorship position.
Pat Cullen expressed her support for Kimberly Kenny.

Chris Weniger thanked the board for reporting on the good things happening in the district and expressed support for Kimberly Kenny.

Myra Mitchell requested to know if the principal reported any gang activity at the middle school and if the board employs virtual employees.

Motion to close the public portion of the meeting at 10:02 PM by Mrs. LaCorte, seconded by Mr. Lewis. All board members were in agreement.

VII. Board Member Remarks

Mrs. LaCorte spoke about the Hillcrest Adopt-A-Soldier program and the care packages.

Mrs. Presley spoke of the importance of the Way to Go segment of the Board President’s report.

Mrs. Nagy expressed congratulations on the FMS play, the basketball game and Sister’s Network, the alumni gala and the MacAfee Road School fundraiser.

Mr. Arline requested that responses be made to those who request it.

Ms. Smith-Carrington wished everyone happy holidays.

VIII. New Business

R-1 Reports

M-1 Minutes of Board Meetings

A-1 Travel & Related Expense Reimbursement

A-2 Accept Donations

A-3 New Policy - 2nd Reading & Adoption

A-4 Revised Policies - 1st Reading

A-5 NJ QSAC Statement of Assurance

Moved: Mrs. LaCorte  Seconded: Mrs. Presley

R-1 Reports

Acknowledge receipt of the following reports, attached and made a part of the minutes:

a. Principals’ Reports to the Board of Education November
b. Attendance Officer's Report November
c. Enrollment Report November
d. Fire Drill Report November
e. Suspension Report November
f. HIB Investigation Report Nov. 8-30, 2011
g. HIB Investigation Report Nov. 8-30, 2011

M-1 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a. November 17, 2011  Regular  Exhibit M-1.a
b. November 17, 2011  Confidential  Exhibit M-1.b
c. November 29, 2011  Special  Exhibit M-1.c
A-1  Travel & Related Expense Reimbursement

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

A-2  Accept Donations

Accept, with appreciation, the following donations:

a. A donation of $2,264 from the Pine Grove Manor School PTO to Pine Grove Manor School for the purchase of reading incentive key chains and charms for "Reading Across the United States."

b. A donation of $5,000 from the Pine Grove Manor School PTO to Pine Grove Manor School for the purchase of new playground equipment at PGM.

c. A donation of $1,100 from the students of Pine Grove Manor School to Pine Grove Manor School for a new playground at PGM. (Students collected coins for a new playground.)

A-3  New Policy - 2nd Reading & Adoption

Approve the second reading and adoption of the following new Policy as detailed in Exhibit A-3 attached hereto and made a part of the minutes:

Policy No. 5141.12  Concussion and Head Injury  (new policy to comply with new law)
A-4  **Revised Policies - 1st Reading**

Approve the first reading of the following revised Policies as detailed in Exhibit A-4.a and A-4.b attached hereto and made a part of the minutes:

a. Policy No. 5111  Admission  (revision to better reflect district practice)
b. Policy No. 5117  School Attendance Areas (revision to better reflect district practice)

A-5  **NJ QSAC Statement of Assurance**

Approve the submission of FY2011-2012 New Jersey Quality Single Accountability Continuum Statement of Assurance as detailed in Exhibit A-5 attached hereto and made a part of the minutes.

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Mrs. Nagy abstained on Resolution A-1 – Mrs. Nagy only.
Ms. Smith-Carrington abstained on Resolution R-1.f and g.

B-1  **Warrants & Payrolls**
B-2  **Transfer of Funds**
B-3  **Financial Reports**
B-4  **Board of Education Monthly Certification**
B-5  **Contract Approval**
B-6  **Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2011-2012 School Year**
B-7  **Franklin Township School District Tuition Rates**
B-8  **Acceptance and Adoption of Audit for Fiscal Year June 30, 2011**
B-9  **Approval of Corrective Action Plan**
B-10 **Resolution to Amend NJSBAIG Bylaws**

Moved: Mrs. LaCorte  Seconded: Mr. Lewis

### Business Affairs

B-1  **Warrants & Payrolls**

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

a. General warrants and payrolls in the amount of $15,214,455.08 identified in the bills list.  
   (Exhibit B-1.a)

b. Food Service Enterprise Fund warrants in the amount of $210,239.74 for the month of November 2011.  
   (Exhibit B-1.b)

B-2  **Transfer Of Funds**

Approve Account Transfers No. 5 for the 2011-2012 school year, “per pupil” and “other than per pupil,” as identified in Exhibit B-2 attached hereto and made a part of the minutes.
**B-3 Financial Reports**

Accept financial reports attached hereto and made a part of the minutes as follows:

a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (November)

b. Report of the Treasurer (A-149) (Exhibit B-3.b) (October & November)

c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (October & November)

d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (November)

e. Food Service Fund Financial Report (Exhibit B-3.e) (November)

**B-4 Board of Education Monthly Certification**

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of November 30, 2011 after review of Secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the fiscal year.

**B-5 Contract Approval**

Approve the following:

a. An agreement with Hunterdon County Educational Services to provide in-service/professional development training for para-professionals at the rate of $120 per hour/20 hours, not to exceed $2,400 – LEA funded, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.

b. An agreement with Lawrence Booth to provide home-bound instruction for students during their placement at The Carrier Clinic at the rate of $50 per hour/10 hours per week, not to exceed $10,000 – LEA funded, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.

c. An agreement with Eden Institute, Inc. to provide in-home intensive behavioral support one hour per week of family training at a rate of $150 per hour for a total of 41 hours and 19 direct behavioral therapy at a rate of $65 per hour for a total of 60 hours, not to exceed $7,385 – LEA funded, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.

d. Agreements with Eden Institute, Inc. to provide consultation services for 5 students during the 2011-2012 school year at $150 per hour plus $40 per hour for travel, not to exceed $3,000 – LEA funded, as detailed in Exhibit B-5.d attached hereto and made part of the minutes.

e. An agreement with Eden Institute, Inc. to provide in-home intensive behavioral support for three hours per week at a rate of $65 per hour and 12 hours per week of direct behavioral therapy at Franklin Park School at a rate of $65 per hour for a total of 15 hours per week of service for the 2011-2012 school year, not to exceed $33,000 – IDEA funded, as detailed in Exhibit B-5.e attached hereto and made part of the minutes.

f. An agreement with Eden Institute, Inc. to provide in-home behavioral support for three hours per week at a rate of $65 per hour and 15 hours per week of direct behavioral therapy at the Franklin Park School at a rate of $65 per hour for a total of 18 hours per week of service from July 5, 2011 to August 19, 2011, not to exceed $3,300 - IDEA funded, as detailed in Exhibit B-5.f attached hereto and made part of the minutes.

g. Approve ADT Security Services, Edison, NJ to provide monitoring, inspection and repair services to the District’s burglar and fire alarm systems not to exceed $30,000 for the 2011-12 school year, LEA funded.

h. An agreement with A.Y.P. Academy by Eldridge Overton School to provide supplemental educational services from December 12, 2011 to July 31, 2012 to eligible students for a fee not to exceed $1,266 per student per year and not to exceed $15,192 per year – funded by Title I, as detailed in Exhibit B-5.h attached hereto and made part of the minutes.
i. A video contract with Special Occasions, Metuchen, NJ to provide camera coverage of the 2012 FHS graduation ceremony and a DVD for Channel 14 in the amount of $800 – LEA funded, as detailed in Exhibit B-5.i attached hereto and made a part of the minutes.

j. A proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for architectural services for nine (9) temporary classroom units at Elizabeth Avenue School (1), Franklin Park School (1), Hillcrest School (2), MacAfee Road School (2), Pine Grove Manor School (1) and Sampson G. Smith School (2), as detailed in Exhibit B-5.j attached hereto and made a part of the minutes. Fees will be 7% of awarded contract amount – LEA funded.

k. An agreement with Bayada Nurses, Inc. for nursing services for students for the 2011-2012 school year, not to exceed $160,000 – LEA funded, as detailed in Exhibit B-5.k attached hereto and made part of the minutes.

l. A Facility Use Agreement with Rutgers Recreation for the College Avenue Gym Pool, the Cook/Douglass Recreation Center Pool, the Recreation locker rooms and restrooms from November 15 – February 3, 2012, for a fee of $7,672.50 – LEA funded, as detailed in Exhibit B-5.l attached hereto and made part of the minutes.

m. An agreement with Distributed Website Corporation to provide athletic scheduling software from 12/20/11 to 12/20/12 for a fee of $350 – LEA funded, as detailed in Exhibit B-5.m attached hereto and made part of the minutes.

n. An agreement with E-Rate Consulting, Inc., Fairfield, New Jersey, to provide consulting services for E-Rate funding not to exceed $28,500.00 as detailed in Exhibit B-5.n attached hereto and made part of the minutes.

o. A competitive contract to A.U.S.S.I.E., New York, New York for a total of $126,000.00, with a per diem rate of $1,450.00, for Professional Development for K-12 Math for the 2011-2012 school year – LEA funded, as detailed in Exhibit B-5.o attached hereto and made part of the minutes.

p. An agreement with Joseph L. Mazotas, Princeton, New Jersey to provide appraisal services for a proposed easement on the Franklin High School property for a fee of $4,500.00 – funded by St. Thomas Syro-Malabar Catholic Church, as detailed in Exhibit B-5.p attached hereto and made part of the minutes.

B-6 Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2011-2012 School Year

Adopt the following resolution:

WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2011-2012 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property. (Exhibit B-6 attached hereto and made a part of the minutes.)
B-7 Franklin Township School District Tuition Rates

Approve the following Franklin Township Board of Education tuition rates for the 2011-2012 school year:

- Pre-K $9,000
- Grades 1–5 $11,000
- Grades 6-8 $11,500
- Grades 9-12 $12,500

B-8 Acceptance and Adoption of Audit for Fiscal Year June 30, 2011

Accept the financial audit and synopsis of the 2010-2011 school year as prepared by the firm Lerch, Vinci & Higgins, Fair Lawn, New Jersey. The audit synopsis (Exhibit B-8) is attached hereto and made a part of the minutes. (The complete Comprehensive Annual Financial Report and Management Report are on file in the office of the Board Secretary.)

B-9 Approval of Corrective Action Plan

Approve an audit corrective action plan for the remediation of recommendations noted in the financial audit of the 2010-2011 school year detailed in Exhibit B-9 attached hereto and made a part of the minutes.

B-10 Resolution to Amend NJSBAIG Bylaws

WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX (C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws as detailed in Exhibit B-10 attached hereto and made part of the minutes.

Mr. Calavano discussed the Audit Recommendations, Corrective Action Plan and the method of implementation to correct the recommendations.

Motion to extend the board meeting at 10:25 PM by 10 minutes by Mrs. Presley, seconded by Mr. Lewis. All board members were in agreement.

C-1 Out of District Students, School Year 2011-2012
C-2 Field Trip Destinations
C-3 Field Trip Applications
C-4 Preschool Disabled Extended School Year Program
C-5 K-4 Special Education Extended School Year Tutorial Program
C-6 Professional Services

Moved: Mrs. LaCorte Seconded: Mr. Lewis
Curriculum and Instruction

C-1 Out of District Students, School Year 2011-2012

Approve out of district placements for students (Ref. C-1).

C-2 Field Trip Destinations

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

C-3 Field Trip Applications (Involving overnight, over 150 miles, or air travel)

Approve the following field trips:


b. Franklin High School DECA Club (Distributive Education Club of America) to attend the 2012 DECA State Blue Conference Competition in Cherry Hill, New Jersey, February 28 - March 1, 2012 as detailed in Exhibit C-3.b attached hereto and made a part of the minutes.

C-4 Preschool Disabled Extended School Year Program

Approve an extended school year program for children who are identified as Preschool Children with Disabilities, July 9-27, 2012 from 9:00 a.m. – 1:00 p.m. to be conducted at Franklin Park School Early Childhood Development Center. Staff hours will be from 8:30 a.m. – 1:30 p.m. IDEA funded.

C-5 K-4 Special Education Extended School Year Tutorial Program

Approve an extended school year Tutorial Program for grade K-4 Special Education students, July 9-27, 2012 from 9:00 a.m. – 1:00 p.m. to be conducted at Franklin Park School. Staff hours will be from 8:30 a.m. – 1:30 p.m. IDEA funded.

C-6 Professional Services

Approve the following professional services:

Exemplars, Underhill, Vermont, to provide professional development titled Math Exemplars Performance Task Training to thirty-six (36) district math teachers for a total fee of $3,450.00 for a 1-day training session during the 2011-2012 school year. LEA funded.

Ms. Smith-Carrington voted no on Resolution C-6.
P-1  Personnel Report No. 8, dated December 22, 2011
P-2  Personnel Report No. 9 (including Addendum), dated December 22, 2011

Moved:  Mrs. LaCorte    Seconded:  Mr. Lewis

Personnel

P-1  Personnel Report No. 8, dated December 22, 2011

As recommended by the Superintendent of Schools, approve Personnel Report No. 8. (Exhibit P-1 attached hereto and made a part of the minutes.)

P-2  Personnel Report No. 9 (including Addendum), dated December 22, 2011

As recommended by the Superintendent of Schools, approve Personnel Report No. 9. (Exhibit P-2 attached hereto and made a part of the minutes.)

MOTION

Moved:  Mr. Arline    Seconded:  Mrs. Nagy

Motion to discuss Resolution P-2 (Addendum Only) in confidential session.

Vote on Motion:

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Motion Fails

Vote on Original Motion:

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Mr. Arline voted no on Resolution P-2 (Addendum Only).
Mr. Seamon voted no on Resolution P-2 (Addendum Only).
Ms. Smith-Carrington abstained on Resolution P-2 (Addendum Only).

IX.  Comments From The Public (5 minutes per speaker–any topic)

The meeting was opened for public comment at 10:32 PM on a motion by Mr. Seamon, seconded by Mrs. LaCorte. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Monique Thompson spoke about the possible use of the Meals Pay Plus program for graduation activities.

Skip Schaeffer commented on current employees suspended without pay and questioned the policy regarding the timeframe in bringing the suspensions to a conclusion.

Motion to close the public portion of the meeting at 10:39 PM by Mrs. LaCorte, seconded by Mr. Lewis. All board members were in agreement.
X. Adjournment

Moved: Mrs. LaCorte    Seconded: Mr. Seamon

Action to adjourn 10:40 PM.

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Respectfully submitted,

John Calavano  
Board Secretary
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